

Proposal Overview

The Proposal Development (PD) Module is used to create and route proposals, modification requests and other miscellaneous (non-funded) agreements for institutional review and approval. The budget tool allows users to build budgets in system instead of utilizing separate excel file.

The Proposal Tracking (PT) Module is used to view submitted proposals, modification requests and other miscellaneous (non-funded) agreements including attachments, see the status of the record, and view compliance unit approvals. Subawards issued by LSU are also found on the Agreements tab. Information on awards can be found on the Awards tab.

Overview of Proposal Development Records

- All proposals will have the Setup Questions, LSU Questionnaire, Budget, Personnel, and Internal Uploads & Routing tabs.
- Proposals being submitted to Grants.gov will have additional sponsor specific tabs.

Done

Test Other G.gov DA training
(L13) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences (Office of Science/Department of Energy)

Proposal
AM200171

Setup Questions

LSU Questionnaire

Budget

Personnel

SF424 [H&R]

Internal Uploads & Routing

Other Project Info

Performance Sites

Finalize

Tasks

Proposal Tracking [PT]

Setup Questions

This proposal is broken down into several sections based upon what the sponsor and institution requires. Once each section is complete, please indicate so by clicking the Completed checkbox in the upper right corner of the section.

The proposal is being handled as a Grants.gov submission. If this is incorrect, please contact your departmental grants administrator or the Office of Sponsored Programs at osp@lsu.edu to modify the submission template.

If this is a Modification Request, please click 'Show' at the top of the page and select the Modification Request Template.

If this is an Other Miscellaneous Agreement, please click 'Show' at the top of the page and select the Other Miscellaneous Agreement Template.

Submission Mechanism/Form Information

Proposal Sponsor

Office of Science/Department of Energy

Opportunity Number

DE-FOA-0002181

Grants.Gov Submission Information

Opportunity Number

DE-FOA-0002181

Show

Completed

- **Setup Questions** – Collects general information about the proposal.
- **LSU Questionnaire** – Information on compliance and budget deviations are found here. This is also where we will capture investigators for F&A & Project % Credits.

Allocations / percent credit by Personnel:

The total % F&A Distribution, and total % Project Credit for all investigators must each equal 100%. To add investigator's name and departments, click on pencil. Click "Add" to add an investigator.

* 26) Investigator

* Investigator	* Role	* Department	* % F&A Distribution	* % Project Credit
Tiger, (L13) Mike the	a) Principal Investigator	LSUAM Sch of VETM Pathobiological Sciences	100.00	100.00

- **Budget** – Provides the yearly details of Personnel and Non-Personnel costs. The budget summary tab shows the yearly breakdown and cumulative.

Test Other G.gov DA training
(L13) Mike the Tiger (Office of Science/Department of Energy)

Proposal AM200171

Done Save

Project Period: 01-Jun-2020 to 31-May-2023 Source View: Sponsor Rollup subprojects: Not Rollup Proposal Structure Import/Export Build PDF Un-Complete Budget View Mode

Budget Summary [Hide]

YEAR/PERIOD	INCREMENT	START	END	TYPE	STATUS	Sponsor [show]	Cost Sharing [show]	Project [hide]
1	1	01-Jun-2020	31-May-2021	New*	Proposed	\$ 108,528	\$ 5,328	\$ 81,600
2	2	01-Jun-2021	31-May-2022	New*	Proposed	\$ 108,665	\$ 5,434	\$ 81,764
3	3	01-Jun-2022	31-May-2023	New*	Proposed	\$ 108,803	\$ 5,543	\$ 81,931
Total:						\$ 325,996	\$ 16,305	\$ 245,295

Subproject Summary [Show]

Personnel [Hide]

NAME	PERIOD 1	PERIOD 2	PERIOD 3	DIRECT COSTS
Tiger, (L13) Mike PD/PI	\$ 3,600	\$ 3,672	\$ 3,746	\$ 11,018
TBH, Graduate Student	40,000	40,000	40,000	120,000
TBH, Undergraduate Student	8,000	8,000	8,000	24,000
Subtotal Personnel:	\$ 51,600	\$ 51,672	\$ 51,746	\$ 155,018

Non-Personnel [Hide]

CATEGORY	PERIOD 1	PERIOD 2	PERIOD 3	DIRECT COSTS
Materials and Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000
Other Direct Costs	10,000	10,000	10,000	30,000
Travel-Domestic	1,000	1,000	1,040	3,060
Tuition Remission	14,400	14,400	14,400	43,200
Subtotal Non-Personnel:	\$ 26,400	\$ 26,400	\$ 26,440	\$ 79,260

SubAwards [Hide]

INST/CONTRACTOR NAME	PERIOD 1	PERIOD 2	PERIOD 3	DIRECT COSTS
University of Louisiana at Lafayette	\$ 0	\$ 0	\$ 0	\$ 0
Subtotal SubAwards:	\$ 0	\$ 0	\$ 0	\$ 0

Subprojects [show]

PERIOD 1	PERIOD 2	PERIOD 3	TOTAL COSTS
\$ 78,000	\$ 78,092	\$ 78,188	\$ 234,278
\$ 30,528	\$ 30,573	\$ 30,627	\$ 91,728
\$ 108,528	\$ 108,665	\$ 108,803	\$ 325,996

- **Personnel** - The Principal Investigator must ensure that the Responsible column is checked for all LSU personnel who meet the PS-98 definition of Investigator. Per LSU's PS-98, an "Investigator" means the project director, principal Investigator, co-investigator, and any other individual, regardless of title or position, who is responsible for the design, conduct, or reporting of externally funded research, or proposals for such funding.
- Completed button must be unchecked before editing the information.

Test Other G.gov DA training
(L13) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences (Office of Science/Department of Energy)

Proposal AM200171

Done

Setup Questions
LSU Questionnaire
Budget
Personnel
SF424 (R&R)
Internal Uploads & Routing
Other Project Info
Performance Sites
Finalize

Tasks
Proposal Tracking (PI)

Personnel

Completed

View Mode

PI	NAME/ROLE	MAIL	ALERT	CON	RESPONSIBLE	ORGANIZATION / DEPARTMENT	PERSON MONTHS CALENDAR	ACADEMIC	SUMMER	CV/BIO SKETCH	CURRENT/PENDING SUPPORT	REMOVE
(L13) Mike the Tiger PD/PI * Certifications and Training						Louisiana State University and A&M College LSUAM Sch of VETM Pathobiological Sciences	1	0	0			
SubAward PI Certifications and Training						University of Louisiana at Lafayette University of Louisiana at Lafayette	0	0	0			

PI	NAME/ROLE	MAIL	ALERT	CON	RESPONSIBLE	ORGANIZATION / DEPARTMENT	PERSON MONTHS CALENDAR	ACADEMIC	SUMMER	CV/BIO SKETCH	CURRENT/PENDING SUPPORT	REMOVE
TBH Graduate Student Certifications and Training						Louisiana State University and A&M College Louisiana State University and A&M College	12	0	0			

- **Internal Uploads and Routing** – PDF of LSU Questionnaire and Review Summary are also found here along with other documents for review.
 - List of required approvals will appear at the bottom of the screen.
 - The current status is shown at the top of the documents.

- Click the Scroll to see the Route History and any reviewer comments.

Current Proposal Status: **Routing**

Components for Initial Application

Current Submission

FORM/DOCUMENT NAME	VIEW	STATUS	UPLOAD	REMOVE
LSU Questionnaire (Read Only) (Proposal Documentation)		Incomplete		Mandatory
Review Summary (Proposal Documentation)		Incomplete		Mandatory

[Add Institution Forms/Supporting Documents](#)

Route Proposal	Pre-Review	Tracy Wang	20-Jun-2025 1:32:03 PM	Information Only	Informed -
Route Proposal	Pre-Review	Ryan Russell Greer	20-Jun-2025 1:32:04 PM	Information Only	Informed -
Route Proposal	Pre-Review	Rebecca Trahan	20-Jun-2025 1:32:04 PM	Information Only	Informed -
Route Proposal	Pre-Review	Step 15 - Investigators/Dept Heads/Deans Test (L17) Mike the Tiger	20-Jun-2025 1:32:05 PM	Approval Required	Insert After

- Grants.gov tabs are specific to each Funding Opportunity Announcement. The Finalize tab is used to build the Grants.gov package. You can then view the full package with attachments prior to submission.

Overview of Proposal Tracking Records

PT Submissions

- Each separate submission (proposal, modification request, etc.) under the proposal record will appear in the left menu under Submissions. To expand a specific submission, click the plus sign next to the record. Information specific to that submission will appear.

Done Save Demo of manual proposal for ASP (L13) Mike the Tiger (LA Department of Wildlife & Fisheries (LDWF)) Proposal AM200132 View Mode

Submissions (1) -

AM200132/New Updated: 17-Sep-2019 8:50:38 AM Status: Routing MergeTemplate

Summary

Sponsor

Personnel (2) +

Budget +

Agreements (0)

Communications (2)

Attachments (5) +

Approvals (0)

Status History (2)

Agreements (0)

Awards (0)

Approvals (0)

Linkages +

Deliverables (0)

Communications (2)

Attachments (5) +

Tasks (1)

Proposal Type: New

Institution Number: AM200132 Edit

Submitted: Submit

Deadline Date: Deadline Type: Deadline Time:

Campus: ☒ On ☐ Off

Proposal Attributes: ☐ PHS/NIH ☐ Human Subjects ☐ Lab Animals ☐ Multi PI ☐ Training Grant ☐ Stem Cells ☐ Clinical Trial ☐ NIH Phase III Clinical Trial

Project Title: Demo of manual proposal for ASP

Summary tab

- Provides the current status of the record. Proposal Statuses are listed below:
 - **Pending** – Proposal initiated, but not routed.
 - **Routing** – Proposal routing for OSP Review and institutional approvals.

- **Returned for Revision** – Proposal was routed for institutional approvals, and a reviewer sent back for edits before approving. The route process will have to start over.
- **Routing Approvals Received** – All institutional approvals have been received (except OSP).
- **Approved to Submit** – OSP proposal approval. No changed can be made.
- **Submitted** – Proposal has been submitted to sponsor.
- **Tentative Grant Request** – Department requested tentative grant, but no award has been received.
- **Award Received** – Proposal has been funded and award documents received by OSP.
- **Declined** – Sponsor did not fund proposal.
- **Withdrawn by PI** – PI decided not to submit proposal to sponsor.
- **Withdrawn** – Proposal was submitted to sponsor and then withdrawn by university.
- **Awarded to PI** – Proposal required submission by university, but award was made directly to PI (e.g. LA Board of Regents TGEF)
- **Disapproved** – Proposal was routed for institutional approvals but was not approved for submission.
- **Mod Request Approved** – Modification/Prior Approval request has been approved.
- **Other Agreement Awarded** – Other Miscellaneous Agreement is fully-executed.
- **Returned Without Review** – Record was routed incorrectly, and OSP returned without reviewing.
- **Converted Award Received** – This status is associated with converted records from SPS. Proposal has been funded and award documents received by OSP.
- **Revised** – Indicates a Revision was submitted to sponsor.
- **Historical** – This status is associated with converted records from SPS that were marked as Historical in SPS.
- Additional proposal attributes and all information collected on the proposal LSU Questionnaire will appear on the Summary tab.
- Once proposal has been routed to OSP for review, you can find the OSP Specialist assigned on the Summary tab under Additional Information – OSP Specialist.

OSP Specialist	Billiot, Gina
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Sponsor tab

- Includes sponsor and originating sponsor, sponsor type, funding opportunity number if Grants.gov submission, program type, and sponsor program.

Submissions (1)
AM230568/New
Summary
Sponsor
Personnel (1)
Budget
Agreements (0)
Communications (0)
Attachments (2)
Approvals (0)
Status History (2)
Agreements (0)
Awards (0)
Approvals (0)
Linkages
Deliverables (0)
Communications (0)

Sponsor

National Institutes of Health (NIH) [Change](#)

Originating Sponsor [Change](#)

Opportunity Number

Program

Program Type
Research, Basic

Sponsor Type: Federal Agency

Sponsor/Agency Code
F93015

CFDA

Sponsor
Sponsor Program [NIH Research Project Grant (R01)]

Personnel tab

- Includes all personnel from proposal, and their effort.
- % Alloc. and Alloc. Amt fields are not in use. This does not reflect the investigator project credit and F&A credit.

Submissions (1)
AM200163/New
Summary
Sponsor
Personnel (1)
Tiger, (L14) Mike
Budget
Agreements (0)
Communications (0)
Attachments (2)

Personnel

Person Months

PI	NAME/ROLE	MAIL	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT	PERSON MONTHS			% ALLOC.	ALLOC. AMT.	REMOVE
						CALENDAR	ACADEMIC	SUMMER			
(L14) Mike the Tiger PD/PI * Certifications and Training			?		Louisiana State University and A&M College LSUAM Sch of VETM Pathobiological Sciences	0	0	0			

Legend:
● Prime

Budget tab

- This is a copy of the submitted budget.
- For converted records, the entire proposal amount will appear in Period 1 in the category of Converted Total Costs.

Budget Summary [Hide]

YEAR/PERIOD	INCREMENT	START	END	TYPE	STATUS	Sponsor [show]	Cost Sharing [show]	Project [hide]
1	1	01-Jun-2020	01-Jun-2024	New*	Proposed	\$ 412,990.00	\$ 296,371.00	\$ 709,361.00
Total:						\$ 412,990.00	\$ 296,371.00	\$ 709,361.00

Subproject Summary [Show]

Personnel [Hide]

NAME	PERIOD 1	DIRECT COSTS
Detail [Redacted] PD/PI	-	\$ 0.00
Subtotal Personnel:		\$ 0.00

Non-Personnel [Hide]

CATEGORY	PERIOD 1	DIRECT COSTS
Detail CONVERTED TOTAL COSTS	\$ 412,990.00	\$ 412,990.00
Subtotal Non-Personnel:		\$ 412,990.00

SubAwards [show]

	PERIOD 1	TOTAL COSTS
Total Sponsor Direct Costs:	\$ 412,990.00	\$ 412,990.00
Sponsor F&A:	0.00	0.00
Total Sponsor Costs:	\$ 412,990.00	\$ 412,990.00

Agreements tab

Used for subawards issued by LSU. See Subaward Overview guide.

Communications tab

- Copies of all emails sent from GeauxGrants related to the specific submission will appear on this grey tab under the submission.

Attachments tab

- All attachments related to the specific submission will appear on this grey tab under the submission. You can also add Attachments here by clicking Add Document in top right.

Attachments

Drag a column header and drop it here to group by that column

Name	Category	Folder	Versions	Last Updated	Select
LSU Questionnaire (Read Only)	Proposal Documentation	ROOT	1	10-Sep-2024 9:58:20 AM	<input type="checkbox"/>
Review Summary	Proposal Documentation	ROOT	1	10-Sep-2024 9:43:48 AM	<input type="checkbox"/>

- You can see all attachments for the entire proposal record on the black Attachments tab.

Approvals tab

- Compliance approvals for Human Subjects (IRB), Vertebrate Animals (IACUC), Recombinant DNA (IBRDS), Export Controls, and Radiation Safety will appear on this grey tab for the specific submission.

Approvals You have opened this proposal in view mode

[Add Approval](#)

INSTITUTION NUMBER	TYPE	PROTOCOL NUMBER	DETERMINATION	DETERMINATION DATE	DETERMINATION DATE FROM	DETERMINATION DATE TO	REVIEW CATEGORY	OPEN	REMOVE
AM250275	Export Controls		Approved						
AM250275	Human Subjects	IRBAM-24-0773	In Development						
AM250275	Vertebrate Animals	IACUCAM-24-048	Approved	03-Oct-2024	03-Oct-2024	03-Oct-2027	New		
AM250275	Export Controls		Approved	03-Oct-2024					
AM250275	Biological and Recombinant DNA Safety		Approved						
AM250275	Biological and Recombinant DNA Safety		Approved						
AM250275	Biological and Recombinant DNA Safety		Approved						
AM250275	Export Controls		Received for Review						
AM250275	Export Controls		Approved						
AM250275	Radiation Safety		Approved						
AM250275	Human Subjects	IRBAM-24-0763	In Development						
AM250275	Vertebrate Animals	IACUCAM-24-048	Approved	04-Oct-2024	04-Oct-2024	03-Oct-2027	New		
AM250275	Vertebrate Animals		Approved						
AM250275	Export Controls								

Approvals General

Human Subjects *****

Human Subjects Comments

Vertebrate Animals *****

Vertebrate Comments

Recombinant DNA *****

Recombinant DNA Comments

- You can see all compliance approvals for the entire proposal record on the black Approvals tab.

Awards tab

- Will be used if project has been awarded. See [Award Overview](#) guide.