

## **Copy an Existing Protocol**

It is recommended you use Chrome or Firefox when using GeauxGrants. You can login through myLSU or by <u>https://www.lsu.edu/geauxgrants/</u>

• On the Human Protocol landing page, click Copy from Existing

InfoEd's eResearch Portal × +				- a ×
← → C ● eradev.lsu.edu/EnableWeb/Po				🖈 🛞 Incognito 🚦
Short's Travel Mana 🧿 U.S. Department of	🯄 Visual Compliance 🛛 🧔 SPIN Database 💕 IR	Ex 🖉 BIS Website		
LSU GeauxGra	nts		DEVELOPMENT SITE   Welcome (L.	2) Test HS Investigator Logicul
Home My Profile Locate M	ly Records Locate Records Calendar	Messages Things to Do		Quick Find
Sponsored Projects	Human Protocol			
Award Tracking	Create New			
Human Protocol	Initial Application	Amendment	Adverse Event	
Conflict of Interest	Annual Review	Continuation	Copy from existing	
SPIN	Accessing Records/Reporting			
GeauxGrants Help Desk	Locate records by using filters	Show a listing of All my records		
			_	
Contact Info				
Conflict of Interest Faculty Technology Center				
101 Frey Computing Services Louisiana State University				
(225) 578-3375 option 2			<b>—</b>	
fic@isu.edu				
Sponsored Projects				
Office of Sponsored Programs 202 Himes Hall				
Louisiana State University (225) 578-2760				
osp@isu.edu				

• Type the protocol number to copy and click continue. A new application will appear with the information populated.

https://erad	ev.lsu.edu/PickObject.asp?NewPortal=1&Prop_no=0&System=HS - Google Chrome	– 🗆 X
🔒 eradev.ls	u.edu/PickObject.asp?NewPortal=1&Prop_no=0&System=HS	
Done Back Hel	p Portal	
Close	Create From Existing	Browse for Human Protocol
	Human Protocol Number to copy:	
	Codicils	
	Drugs & Devices	
	<ul> <li>✓ Keywords</li> <li>✓ Methods</li> </ul>	
	<ul> <li>Methods</li> <li>Populations</li> </ul>	
	Populations     Procedures	
	<ul> <li>Focedures</li> <li>Locations</li> </ul>	
	✓ UDF's	
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• If you do not know your IRB number, click Browse for Human Protocol.

https://era	dev.lsu.edu/PickObject.asp?NewPortal=1&Prop_no=0&System=HS - Google Chrome	- 🗆 X
🔒 eradev.	su.edu/PickObject.asp?NewPortal=1&Prop_no=0&System=HS	
Done Back H	elp Portal	
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	Human Protocol Number to copy:	
	Include	
	<ul> <li>Codicils</li> <li>Drugs &amp; Devices</li> <li>Keywords</li> <li>Methods</li> <li>Populations</li> <li>Procedures</li> <li>Locations</li> <li>UDF's</li> </ul>	
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• Under Apply Filters, Click Set next to the filter you choose. Type in the information and click Save. Click Go on the Apply Filters line.

	onents.asp?system=HS&action=CREATE_EXISTING&copyFrom onents.asp?system=HS&action=CREATE_EXISTING&co			- o ×
Add Human Protocol				Close
Select by Number	Go			
Apply Filters				Go Clear All
Browse By				
Sponsor/Scheme	Set	Sponsor Type	Set	
Primary Center/Program	Set	ler/Program	Set	
Principal Investigator	Set	Investigator	Set	
Primary Assoc. Dept.	- Select -	PI Department	Set	
Primary Location	Set	Locations	Set	_
Review Board	- Select - V	Review Category	- Select - V	
For the following selections, the r	ange may not exceed 90 days			
Agenda Date Range	to			
Approval Date Range	📩 to 🔚 🖬			
Approval From Date Range	to			

• The records found will show at the bottom of the page. Click the circle next to the application you wish to copy and click Select.

	window best here and a second s	IS&action=CREATE_EXISTING&copyFromExist=true&SubType=			
Acknow	wledged	<table-cell> Chair Decision</table-cell>	Chair Review		
💟 Disapp	roved	Modifications Required - Pl and Cols	In Development		
Z Routing	a				
Coordin	nator	Passes Review	Modifications Required		
Membe	er Review				
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Call for	Full Review				
0 Recor	de Found Displaying pages 1 thr	ough 7 of 7			
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23456		ough 7 of 7	Sponsor/Scheme	Pi	Select
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23456 Iumber bam bam	7 Next >> Title New Test Today for all students	ough 7 of 7	Sponsor/Scheme	Investigator, (L2) Test HS Investigator, (L2) Test HS	Select
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2 3 4 5 6 1 <b>lumber</b> bam bam RBAM-20-000 RBAM-20-000 RBAM-20-000 RBAM-20-000	7 Next >> Title New Test Today for all students 11 Test Protocol 13 Test Today 25 Super new protocol	ough 7 of 7	Sponsor/Scheme	Investigator, (L2) Test HS Investigator, (L2) Test (L2) Test Investigator, (L2) Test Investigator, (L2) Test HS Investigator, (L2) Test HS	Select

- A new application will appear with the information populated.
- Continue to complete the application and submit to the IRB.