

Michel Tiger

Baton Rouge, LA | (225) 555-1234 | mtiger@lsu.edu

Education

Louisiana State University (LSU), Baton Rouge, LA

May 20XX

Bachelor of Science, Psychology

Experience

Career Ambassador

August 20XX – Present

LSU Olinde Career Center, Baton Rouge, LA

- Present to classes of up to 125 students on upcoming career activities
- Educate students in a one-on-one environment on how to improve and streamline their resumes
- Research important concepts in career services to assist with content development
- Coach students on career fair preparation and methods to confidently approach recruiters

Chief Editor

August 20XX – May 20XX

Tiger High School Yearbook Staff, Covington, LA

- Evaluated yearbook materials submitted to determine ideal placement and flow
- Consulted with advisor and staff regarding changes in content design, organization and themes
- Edited and proofread materials to correct errors in spelling, punctuation and syntax prior to publication
- Led monthly meetings with over 10 staff members and advisor to share updates and evaluate progress
- Oversaw content, development and completion of yearbook

Server

March 20XX – July 20XX

Mike's Restaurant, New Orleans, LA

- Communicated with restaurant staff and over 35 customers per night about orders to ensure quality service
- Sterilized dishes, utensils, kitchen equipment and other facilities according to safety specifications
- Worked with restaurant staff to

Skills

Microsoft Excel, Spanish (conversational)

Community Involvement

Greater Baton Rouge Food Bank, Habitat for Humanity, LSU Club Lacrosse